Republic of the Philippines
Province of Pampanga
Municipality of Lubao

INVITATION TO BID FOR

BAGONG PILIPINAS

PROCUREMENT OF MEDICAL HEALTH INSURANCE FOR PERMANENT AND CASUAL EMPLOYEES OF LUBAO

1) The ***Municipality of Lubao***, through the ***General Fund*** intends to apply the sum of ***P 2,065,000.00*** being the Approved Budget for the Contract (ABC) to payments under the contract for ***Procurement of Medical Health Insurance for permanent and casual employees of Lubao. 2026-061-112.***

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2) The ***Municipality of Lubao*** now invites bids for ***above procurement project.*** Delivery of the Goods shall be in accordance with the delivery schedule under Section **VI. SCHEDULE OF REQUIREMENTS.** Bidders should have completed, at **2 YEARS** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   i) Bidding is open to all interested Bidders, whether local or foreign, subject to the conditions for eligibility provided in the IRR.

4) Interested Bidders may obtain further information from *the* ***Municipality of Lubao*** and inspect the Bidding Documents at the **Bid and Awards Committee (BAC) Secretariat at MPDC Office 1st floor Municipality of Lubao between 8:00AM to 5:00 PM.**

5) A complete set of Bidding Documents may be acquired by interested Bidders on ***September 11, 2026 (Friday) between 8:00 AM to 4:30 PM up to October 05, 2026 (Monday) until 9:00 AM*** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of ***P5,000.00.***

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS), provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6) The ***Municipality of Lubao*** will hold a Pre-Bid Conference on ***September 21, 2026 (Monday) 9:00 AM at Conference Room 2nd Floor Muncipality of Lubao*** which shall be open to prospective Bidders. Online video conferencing is not allowed.

7) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through [(i) manual submission at the office address indicated below on or before ***9:00 AM of October 05, 2026 (Monday).*** **Late bids shall not be accepted.**

8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in

the amount stated in ITB Clause 16.1.

9) Bid opening shall be on ***October 05, 2026 (Monday) 10:00 AM at the Conference Room, 2nd Floor, Municipality of Lubao, Lubao, Pampanga***. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

10) *Online bid submission is not applicable.*

11) The ***Municipality of Lubao*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

12) For further information, please refer to:

MS. EDNA D. DE LEON
BAC Secretariat
Chairperson
M.P.D.C. Office Municipality of Lubao
Email Address:
bac.sec.edna@gmail.com
Website: www.lubao.gov.ph

13) You may visit the following websites:

For downloading of Bidding Documents: *[[PhilGEPS website]*

Date :

ELIZALDE D. BERNAL
BAC Chairman
Bid and Awards Committee