Republic of the Philippines
Province of Pampanga
Municipality of Lubao

REQUEST FOR QUOTATION

Date: _____

_____

_____

Gentlemen:

Please quote your lowest net price, taxes includeds, on each of the following articles.

ITEM	UNIT	QTY.	COMMODITY & DESCRIPTION	UNIT PRICE	AMOUNT
1	PAD	15	NOTEPAD STICK ON 3"X3"		
2	PAD	15	NOTEPAD STICK ON 50MMX76MM (2"X3")		
3	PAD	15	NOTEPAD STICK ON 76MMX100MM (3"X4")		
4	REAM	2	PAD PAPER RULED		
5	REAM	100	PAPER,ADVANCED LONG 70GSM		
6	REAM	100	PAPER,ADVANCED A4 70GSM		
7	BOX	2	RUBBER BAND NO. 18		
8	PIECE	50	SIGNPEN EXTRA FINETIP BLACK		
9	PIECE	30	SIGNPEN EXTRA FINETIP BLUE		
10	PIECE	30	SIGNPEN EXTRA FINETIP RED		
11	PIECE	10	STAMP PAD FELT		
12	BOX	20	STAPLER WIRE		
13	ROLL	20	TAPE MASKING 48MM		
14	ROLL	20	TAPE PACKAGING 48MM		
15	PACK	50	TISSUE INTERFOLDED PAPER TOWEL		
16	PACK	15	BATTERY DRY CELL AAA		
17	PACK	15	DRY CELL SIZE AA		
18	PACK	100	BINDING RING/COMB PLASTIC 32MM		
19	PIECE	10	CLEARBOOK A4		
20	BOX	25	CLIP BACKFOLD 25MM		
21	BOX	25	CLIP BACKFOLD 19MM		
22	BOX	25	CLIP BACKFOLD 32MM		
23	PIECE	10	DATA FILE BOX		
24	PIECE	10	DATA FOLDER		
25	UNIT	4	DIGITAL VOICE RECORDER		
26	BOX	5	ENVELOPE EXPANDING KRAFT		
27	PIECE	30	ENVELOPE EXPANDING PLASTIC		
28	BOX	5	ENVELOPED MAILING WHITE		
29	BOX	20	FASTENER METAL		
30	UNIT	20	FLASH DRIVE 32GB CAPACITY		
31	PACK	15	FOLDER L-TYPE A4		
32	PACK	25	FOLDER L-TYPE LONG		
33	BOX	20	FOLDER PRESSBOARD		
34	PIECE	15	MARKER WHITEBOARD BLACK		
35	PIECE	15	MARKER WHITEBOARD BLUE		
36	PIECE	15	MARKER PERMANENT BLACK		
37	PIECE	15	MARKER PERMANENT BLUE		
38	PACK	5	WRAPPING PAPER KRAFT		
39	JAR	10	GLUE ALL PURPOSE		
			TOTAL		

The prices quoted herein be delivered to the office of the Municipal Mayor, Lubao, Pampanga _____days after serving the award

Very truly yours,

RUSSELITO B. JIMENEZ
Canvasser

To the Municipal Mayor
Lubao, Pampanga

Our quotation is indicated opposite each articles indicated above