

## REQUEST FOR QUOTATION

Date: \_\_\_\_\_

Gentlemen:

Please quote your lowest net price, taxes included, on each of the following articles.

ITEM	UNIT	QTY.	COMMODITY & DESCRIPTION	UNIT PRICE	AMOUNT
1	PIECE	30	DATA FILE BOX		
2	CAN	10	AIR FRESHENER		
3	REAM	10	BOND PAPER SHORT		
4	TUBE	5	CUTTER BLADE		
5	BOX	5	CARBON FILM		
6	BOX	20	ENVELOPE MAILING SHORT		
7	BOX	20	ENVELOPE MAILING LONG		
8	BOX	5	FOLDER PRESSBOARD		
9	JAR	5	ALL PURPOSE GLUE		
10	CART	15	INK CART, T6641 BLACK		
11	CART	10	INK CART, T6642 CYAN		
12	CART	10	INK CART, T6643, MAGENTA		
13	CART	10	INK CART, T6644, YELLOW		
14	SET	10	MARKER, FLUORESCENT		
15	PAD	20	NOTE PAD, STICK ON 3" x 3"		
16	PAD	20	NOTE PAD, STICK ON 3" x 4"		
17	BOX	20	PAPER CLIP, 50mm		
18	BOX	5	PENCIL WITH ERASER		
19	PIECE	20	RECORD BOOK 300 PAGES		
20	PIECE	20	RECORD BOOK 500 PAGES		
21	BUNDLE	10	RING BINDER, PLASTIC 32mm		
22	BOX	10	RUBBER BAND, NO. 18		
23	BOX	5	SIGNPEN, BLACK		
24	BOX	5	SIGNPEN, BLUE		
25	PIECE	50	CORRECTION TAPE		
26	PIECE	10	CUTTER KNIFE		
27	BOX	20	FASTENER		
28	PIECE	30	CLEARBOOK LEGAL		
29	PCS	10	HP TANK500 BLACK		
30	PCS	10	HP TANK 500 Y		
31	PCS	10	HP TANK 500 C		
32	PCS	10	HP TANK 500 M		
33	BXS	10	ENVELOPED DOCUMENTARY SHORT		
34	BS	10	ENVELOPED DOCUMENTARY LEGAL		
35	BXS	5	BALLPEN BLACK		
36	BXS	5	PENTEL PEN BLACK SLANT		
			<b>TOTAL</b>		

The prices quoted herein be delivered to the office of the Municipal Mayor,  
Lubao, Pampanga \_\_\_\_\_ days after serving the award

Very truly yours,

**RUSSELITO B. JIMENEZ**

\_\_\_\_\_  
Canvasser

To the Municipal Mayor  
Lubao, Pampanga

Our quotation is indicated opposite each articles indicated above

\_\_\_\_\_  
Signature of Dealer

\_\_\_\_\_  
Printed Name